



Job Title: Victim Advocate – (Child, Person County)
Location: Roxboro, NC
Date Posted: August 4, 2022
Position Type: Full-time (37.5 hours per week, Salary)
Hours: Monday-Friday 9:00 am – 5:00 pm
Travel: Limited

If interested, please submit resume, cover letter, and two references by either email or mail to:

Email: Hiring@CrossRoadsCares.org

Attn: Hiring Committee, RE: Victim Advocate (Child, Person County)

ORGANIZATION DESCRIPTION

CrossRoads was created in 1976 to serve adult survivors of sexual violence. In 1994, our organization grew to provide services to child survivors of sexual violence, which led to the establishment of our Child Advocacy Center (CAC) in 1996. Through our CAC, we added our evidence-based child therapy program and our medical program in 2009. In 2011 we started serving the community in Caswell County. Since 2017, we added therapy services for our adult clients. And, in 2018, we merged with Alamance for Freedom, adding an anti-human trafficking program to our organization. Adult and Child survivors now have access to expert-led programs through CrossRoads for free. This fall in 2022 we are expanding our child advocacy center services into Person County.

In addition to our regular Adult Sexual Assault Advocacy, CAC, and Anti-Human Trafficking programs, we have multi-disciplinary teams representing both child and adult victims, as well as, help and support through our 24/7 Crisis Line. We work hard to evolve with the needs of survivors, to ensure that they can experience hope and healing.

To find out more about our organization, you can visit: www.crossroadscares.org

POSITION

Primary Function: Provide survivors of child maltreatment with advocacy services necessary to promote hope and healing for the client. Work with community partners to ensure survivors are provided with the most appropriate services available.

Major Responsibilities:

- Provide crisis intervention, support, education, court preparation, and advocacy to primary and secondary survivors of child maltreatment (to include some evenings, weekends, and holidays).
- Maintain monthly contact, at a minimum, with all clients.
- Provide any necessary referrals and arrange linkage to these services.
- Maintain case files for each client and update them promptly in the client database.
- Responsible for providing support to non-offending family/friends during the forensic interview.
- Responsible for intake process to include, but not limited to: explaining services, answering questions, completing appropriate contact and informational forms, release of information forms.
- Responsible for scheduling an initial appointment to complete screenings and make appropriate referrals for treatment and other community support services as deemed appropriate.
- Attend and be prepared to present case information to the multi-disciplinary teams.
- Attend community meetings and coordinate outreach activities with community partners.
- Complete statistical and programmatic reports.
- Any other responsibilities as assigned by Director of Victim Services and/or Executive Director.



Qualification and Education Requirements:

- College degree in social sciences, human services, or equivalent training and work experience
- Experience in area of sexual violence, commercial sexual exploitation of a child and/or child maltreatment.
- Experience providing support/advocacy services preferred
- Experience working with diverse populations
- Ability to work well independently as well as in a team
- Excellent organizational and communication skills
- Strong computer skills
- Capacity to understand and maintain confidentiality
- Ability to handle confidential client crisis calls and emergency situations
- Ability to maintain positive working relationships with staff members and outside partners.
- Bilingual (English/Spanish) preferred.

Additional Notes:

Applicants must possess a valid driver's license and have access to reliable transportation. Any offer of hiring will be contingent upon a satisfactory background check. Applications will be accepted until position is filled.